



Commemorative Air Force
 Minnesota Wing
 310 Airport Road
 South St. Paul, MN 55075
 www.cafmn.org

Host Your Next Party or Special Event Here!

Banquet / Event Rates

Group Size	Rate Fee	Space Fee	Est. Cost
0-50*	\$5.00 / person	\$300	\$550
50-100*	\$4.50 / person	\$450	\$900
100-150*	\$4.00 / person	\$575	\$1,175
150-200*	\$3.50 / person	\$700	\$1,400
200-250*	\$3.00 / person	\$825	\$1,575
250-300*	\$3.00 / person	\$950	\$1,850
300-350*	\$3.00 / person	\$1,075	\$2,125
350-400*	\$3.00 / person	\$1,200	\$2,400
400 +	Call	Call	Call

* The use of rectangular tables is included with the rates listed above.

- ✦ **Deposit** – A \$250.00, Non-Refundable deposit is required to reserve the date of your event. Without this deposit, the CAF cannot guarantee holding that specific date for your event.
- ✦ **Insurance** – Caterers and Beverage Service Companies are required to carry liability insurance for the time duration of the event to include the set up and take down period. The Commemorative Air Force, Minnesota Wing must be listed as additional insured within the policy. A copy of the policy must be given to the CAF at least one week prior to the event.
- ✦ **Caterers and Beverage Companies** – The CAF has a recommended list of caterers and beverage service companies. These companies are experienced in the unique set up of the CAF museum.
- ✦ **Live Entertainment** – The CAF museum is a great place for live entertainment with its rounded ceiling and timber frame construction. Referral's for special entertainment is available upon request.
- ✦ **Set-Up** – The group or a representative is responsible for assisting CAF volunteers in setting up. If you have any special decorations you would like to set out please bring them along. Information on renting tables, chairs, linens, PA system, sound equipment, projector and screen is available upon request. There is **NO OPEN FLAME** allowed in the facility. This is a working museum and many of the aircraft are fueled. A designated area outside of the facility will be established if necessary.
- ✦ **Take-Down** – The group is responsible for taking down decorations they may have supplied with assistance from CAF volunteers before they leave the facility. The space must be made available to bring aircraft back into the hangar after the event. Caterers and Bartending Services must clean up and tear down their set-up area.

For More Information Contact: Jim Gilmore, Special Events Coordinator, 612-685-4506.

Rates established June 2005 and subject to change, ask for current rate listing.